



Returns Inventory Control Associate – Perishable Warehouse

Work on the cold dock of our Perishable Warehouse where you are responsible for receiving, reviewing, and processing all product returns from our route delivery drivers. This is a busy, high traffic location with consistently cool to cold temperatures year-around. If you are self-motivated, have excellent attention to details, and solid documentation skills; then this job is for you!

Days & Hours: Monday-Friday schedule with an occasional Saturday. Average 45 hours per week.

- Monday: 7:00am – until all trucks return (possibly 6:30pm)
 - Tuesday: 7:00am – 4:00pm
 - Wednesday: 7:00am – 4:00pm
 - Thursday: 7:00am – until all trucks return (possibly 6:30pm)
 - Friday: 7:00am – 4pm (generally)
- 7:00am – until all trucks return (every 3rd Friday)

As one of the largest privately-owned food service distributors in the Midwest, our family owned company has a history of building strong relationships. If you are interested in joining an innovative, supportive, values driven company, we invite you to consider a career with Cash-Wa Distributing!

Job Summary: Review returned product and make critical decisions on if it can or cannot be returned to inventory. Will update the status of the product in the computer system, and process credits if needed. Job may include unloading trailers and/or putting product away.

Description

- Review product:
 - o Product Integrity: Note if damaged, correct temperature maintained, if possible cross contamination
 - o Expiration Date: Note if dates within company guidelines to resell
 - o Confirm same product sent out
 - o Recall List: Note if on recall list
- Separate returns onto the correct department pallets.
- Review and confirm the return credit form is filled out correctly before sending to credit processing.
- Update status of all products received in company computer system for tracking purposes.
- Fill out forms as necessary.
- Unload trucks and/or put product away as necessary.



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Physical Requirements:

- Ability to regularly lift up to 50lbs required, occasionally up to 100lb preferred
- Regularly performing work requiring standing, lifting, pushing, pulling, squatting, bending, kneeling

Other Requirements:

- At least 1 year of relevant experience
- Basic computer skills
- Forklift/pallet jack experience helpful

Benefits:

- Immediate: Eligible for Paid holidays
- 30 days: Discounted product rates
- 60 days: Medical, Dental, Vision and Life insurance eligibility, 2 PTO days
- 1 year: 401k eligibility, 7 PTO days, Short-Term Disability

Required Education:

- High school or equivalent